



Dear Staff Member

Introducing University House at The Woodward

- **University House** (established 1955), the Staff club for the University of Melbourne, has provided food, beverage and catering services to members, guests and the UoM community for over 60 years from its premises, 'Grosmont' on the UoM main campus.
- In order to accommodate the changing needs of University House members and the broader UoM community, and to engage with Melbourne's Business and Academic sector, the **UoM announced in November 2011 that University House would establish a presence in the south of the campus at the Woodward Centre** – on the 10th floor of the Law Building, Pelham Street, Carlton.
- **Existing and new University House members will be entitled to access UH @W along with existing rights to UH on the main campus.**
- As a special offer to commemorate UH@W, **new and returning members to the club for 2012 will have their joining fee waived and use of existing club facilities in December.**
- UH@W will offer a range of services to members and guests, including **Breakfast, light bistro lunch , function lunch and dining, and café/lounge and licensed bar** amenities.
- UH@W café/lounge and licensed bar hours will be from 7.30am and close following 'after work drinks' – evening functions excepted.
- UH@W will also offer lunch and dinner function catering services to Melbourne's business and academic community, and also to customers utilising the Woodward Centre's world class conference facilities. We will work in close partnership with the Woodward Conference Centre, **managed via UoM & MarCom by coordinator, Caroline Handreck.**
- Functions at UH@W are available for groups from 10 to 150, with a range of room layout options available to suit intimate dining through to large scale cocktail parties. **Extensive In-House Function and Cocktail Party menus will be augmented by selected menus from Melbourne's finest Caterers.**
- **UH@W will operate under a Full Club Licence, and maintain University House's status as an FBT exempt in-house dining facility of the UoM.**
- **The renowned and multi-award winning University House Wine lists will be available at UH@W.** Featuring local and imported wines selected by the legendary UH Wine Panel, the wine lists offer extensive selections representing amazing value – particularly when compared to similar capital city venues. A number of Function Beverage Packages are also available.
- Our UH@W staff can tailor menu and beverage choices to suit customer requirements and budget.
- UH@W will commence at the Woodward Centre mid February, 2012
 - **Contacts:**
Kristy Brown – UH@W Manager
John Macaulay – University House Operations Manager